

**CITY OF PINE LAKE  
AGENDA COUNCIL  
ZOOM MEETING  
JUNE 23, 2020  
7:00 PM**

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Call to Order

Announcements/Communication  
Adoption of Agenda

**CONSENT AGENDA**

Meeting minutes of 06/16/20 Council meetings

**NEW BUSINESS**

Catrina Davis appeal request for Fence Permit at 498 Spring Drive

Adoption of Resolution 05-2020 for Budget Amendment

**OLD BUSINESS**

COVID-19 Update

Public Comments

Mayor's Comment  
Council Comment  
Communication Summary

Adjournment

Residents can access this meeting by calling:  
Conference line 1 (929) 205-6099      Meeting ID 813-0156-9377

**CITY OF PINE LAKE  
COUNCIL ZOOM MEETING  
JUNE 16, 2020  
7:00 PM**

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**CALL TO ORDER**

The virtual meeting was called to order at 7:00PM by Mayor Melanie Hammet. Present were Council Members Augusta Woods, Brandy Hall, Tracey Brantley and Brandy Beavers. Also in attendance were Chief Sarai Y'Hudah-Green and Administrative Assistant Missye Varner. City Attorney Susan Moore and City Administrator Valerie Caldwell were not present.

**Announcements/Communication**

Mayor Hammet communicated that she has checked in with the group of volunteers working on getting the petition signed to change the street name of Forrest to Forest. The volunteer group has received one third of the signatures. Hammet has submitted the Street Name Change Application for the name change.

**Adoption of Agenda**

Woods motioned to adopt the amended agenda to discuss the millage rate date and location scheduled for June 29<sup>th</sup> at 6:30pm to a virtual meeting, seconded by Hall. 4-0

**CONSENT AGENDA Meeting minutes of 06/09/2020 Council meeting**

Hall motioned to adopt, seconded by Brantley. 4-0  
Mayor Pro Tem Jean Bordeaux logged in at 7:09 pm.

**OLD BUSINESS  
COVID-19 Update**

Hammet updated that Brantley is assisting with ongoing data collection for tracking purposes of COVID-19. Brantley shared a power point report that focused on zip code 30083, surrounding zip codes, and their cumulative COVID-19 case numbers. She said that cases are still climbing and spreading, but in a slow and controlled fashion. The data was gathered from the Dekalb County Dept. of Health and a summary of the overall spread rate was provided by the non-profit, COVID ACT NOW. Brantley reported Gwinnett county is a hot spot and Pine Lake has had under five cases of the novel virus.

Hammet shared the weekly update from Dr. Catherine Toomey, Georgia Director of Public Health - this is a novel virus, not a respiratory virus, that attacks different systems within the body. Toomey stated that she hopes that Georgia does not inherit new cases from neighboring states that are having case increases.

The Mayor also talked about contact tracing and the public health management of the beach.

Hammet updated that she has spoken with Council and beginning in July, the city will return to two monthly meetings. Mayor and Council have conducted weekly Zoom Meetings since March 24<sup>th</sup>.

**Public Comments**

Hall commented that the Federal Unemployment Benefit Program has been extended until December 2020.

Bordeaux commented on her concern of the Millage Rate meeting location scheduled for June 26<sup>th</sup> at the Courthouse based on the still active spread of COVID-19 cases. City Attorney, Susan Moore, will assist to establish a new location.

**Mayor's Comment**

There were not any comments.

**Council Comment**

There were not any comments.

**Communication Summary**

This item was omitted.

**Adjournment** – The meeting was adjourned at 7:23 pm upon motion by Hall, 2<sup>nd</sup> by Brantley.  
5-0


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Missye Varner, Admin Asst

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## MEMORANDUM

To: Mayor and Council

From: City Administrator 

Date: 06/22/20

Subj: Request for Appeal of Denial of Fence Permit

Applicant Catrina Davis has applied for a fence permit to erect decorative type twisted wire fence.

This permit application was reviewed by Administrative Assistant, Police Chief and me. The City's Zoning Ordinance, at Section 7-9, paragraph F states: "Chain link, barbed wire, razor wire, hog wire, chicken wire and similar fencing elements are prohibited materials for fences in the city; provided that chicken wire may be used to contain composting areas, vegetable gardens and poultry and small livestock areas where such areas are allowed."

Twisted wire was considered to be a "similar fencing element" and therefore was not approved.

## Missye Varner

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**From:** Valerie Caldwell  
**Sent:** Friday, May 15, 2020 1:02 PM  
**To:** ecdschindler@aol.com  
**Cc:** Missye Varner; Sarai Y'Hudah-Green  
**Subject:** Fence Permit Application

Ms. Davis –

The purpose of this email is to advise that we have received your sign permit application. Your fence does not meet the requirements of the city's ordinance. As stated in Section 6-3-7, R-1 Single Family Residential District at Section 9 paragraph (f) " Chain link, barbed wire, razor wire, hog wire, chicken wire and similar fencing elements are prohibited materials for fences in the city, provided that chicken wire may be used to contain composting areas, vegetable gardens, and poultry and small livestock areas where such areas are allowed". The proposed fencing material on your application is listed as "twisted wire". That type material is considered to be a "similar fencing element" and as such, the permit can not be approved. If you wish to substitute a different type of fencing material, please contact Missye about amending your application.

Regards,

***Valerie Caldwell***

City Administrator  
P.O. Box 1325  
Pine Lake, GA 30072  
(404) 999-4901



# FENCE PERMIT APPLICATION

City of Pine Lake  
462 Clubhouse P. O, Box 1325  
Pine Lake, GA 30072  
404-292-4250  
[info@Pinelakega.com](mailto:info@Pinelakega.com)

Instructions:

1.) Complete form  
 2.) "Save" and/or "Print" for your Records.  
 3.) Send an email to [info@pinelakega.com](mailto:info@pinelakega.com) and attach completed form and drawing.  
 4.) Click "Pay" if you wish to pay on line. You can also pay in-person at City Hall or mail payment to the PO Box address.

Save Print Pay

Required Fields

APPLICATION FEE \$50.00

PERMIT# \_\_\_\_\_

Owner: Ellyn Davis

Contractor: \_\_\_\_\_

Address: 498 Spring Drive

Address: \_\_\_\_\_

PO Box: 1231 Zip Code: 30072

City/State/Zip: \_\_\_\_\_

Phone #: (404) 438-8434

Alternate Phone #: \_\_\_\_\_

EMAIL: ecdschindler@aol.com

Alternate EMAIL: \_\_\_\_\_

Type and placement of fence: twisted wire fencing along the front and sides of the front yard

Applicant Signature: Ellyn Catrina Davis

Application Date: 04/04/2020

Administration Approval: \_\_\_\_\_

Date Issued: \_\_\_\_\_

NOTE: Please submit plat or survey of property designating location of fence. Submit drawings showing the proposed fence location on property. They do not have to be professionally drawn, however; they must show where the fence will be positioned in relation to your property line. Indicate the proposed heights and materials that will be used for the fence.

### Chapter 6-3-7, R-1 Single Family Residential District Sec. 9. Walls and Fences.

- (a) The height of walls and fences, including wall/fence combinations, screen walls, retaining walls and freestanding walls, shall not exceed:
  - (1) front yards, 48 inches;
  - (2) side yards and/or within 10 feet of the primary dwelling's front façade, 48 inches;
  - (3) on corner lots inside a rear yard and within 10 feet of the street right-of-way, 48 inches;
  - (4) all other areas, six (6) feet.
- (b) Walls and fences originated above ground level for the purpose of screening decks, porches, balconies or similar outdoor structures, shall not exceed 48 inches in height above such structure's floor; unless such structure is located entirely in the rear yard and is not visible from the street.
- (c) No fence or wall shall extend beyond the property lines of the property that it serves.
- (d) No fence, wall or hedge shall be located closer than six (6) feet from any street curb or edge of street pavement. Fences in front yards may not present a solid barrier to visibility from the street; a minimum of thirty-five percent (35%) of the area covered by the fence shall be maintained free of obstructions to vision. Such clear vision area shall be uniformly distributed throughout the entire fence enclosing a front yard. Such clear vision area shall be achieved through separation of portions of the fence from other portions of the fence, leaving such clear areas uncovered by any material.
- (e) The finished side of any two-sided fence shall face the street, lake, park, trail, or other adjacent property.
- (f) Chain link, barbed wire, razor wire, hog wire, chicken wire and similar fencing elements are prohibited materials for fences in the city; provided that chicken wire may be used to contain composting areas, vegetable gardens, and poultry and small livestock areas where such areas are allowed.

## Missye Varner

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**From:** Catrina Davis <ecdschindler@aol.com>  
**Sent:** Monday, April 6, 2020 9:18 AM  
**To:** Missye Varner  
**Subject:** Fwd: fence permit  
**Attachments:** fence permit - 498 Spring Drive.pdf; fence permit - 498 Spring Drive.pdf

Please see below for pictures. In the first pic it is JUST the twisted wire fence, NOT the privacy fence!

Take care,

Catrina

-----Original Message-----

From: Catrina Davis <ecdschindler@aol.com>  
To: info <info@pinelakega.com>  
Sent: Sat, Apr 4, 2020 4:28 pm  
Subject: fence permit

Please find a request for a fence permit attached. I would like to use twisted wire fencing like that below, on the front and sides of my front yard. (Ignore the taller privacy fence behind the twisted wire fence in the first picture.)

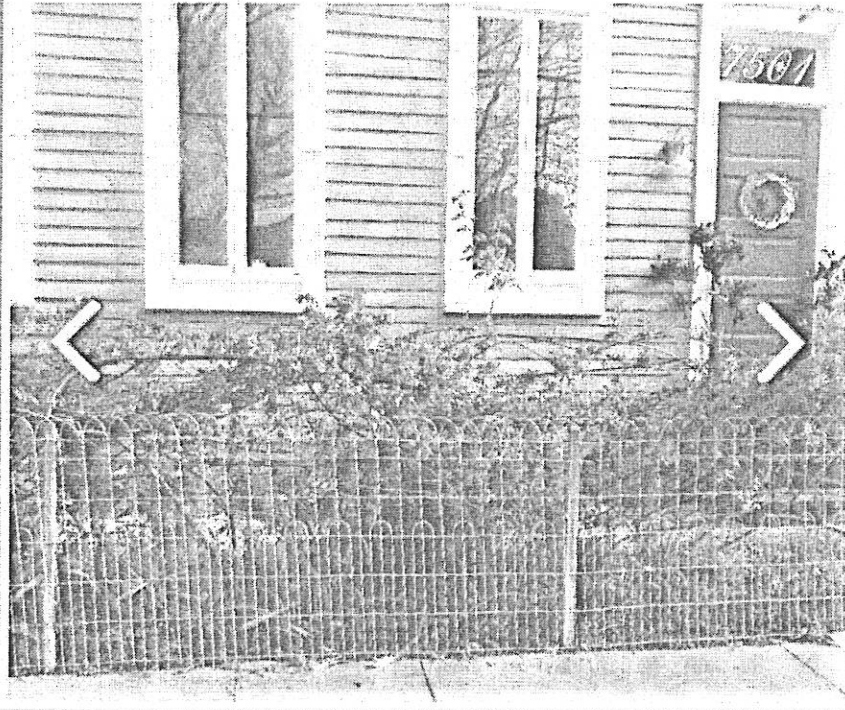


Wire & Metal Sales  
now available for faster

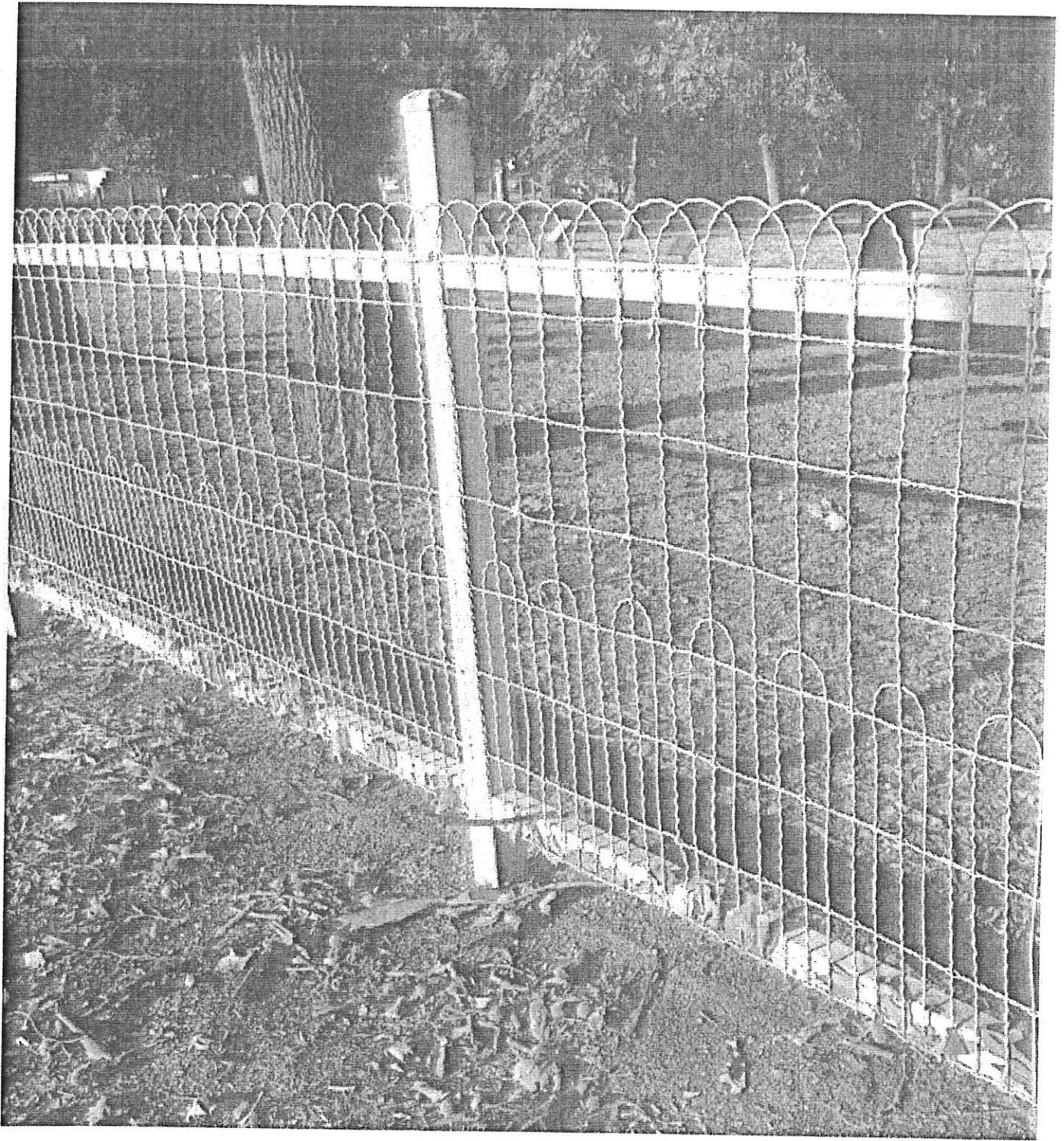
Decorative Galvanized Wire - Double Loop Roll Top Fencing



Image 2 of 9







## Missye Varner

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**From:** ecdschindler <ecdschindler@aol.com>  
**Sent:** Wednesday, May 13, 2020 5:49 PM  
**To:** Missye Varner  
**Subject:** Handwritten fence plan  
**Attachments:** 20200513\_174231.jpg

Good afternoon, Miss Varner!

I've attached a hand-drawn plan for fencing for my yard. In essence, the fence would follow the north & south property lines slightly past/west of the front porch area. It would be set back the required distance from Spring.

As I've emailed, I am applying to use decorative double twist wire fencing. It is like that at the house at the NW corner of Spring & Forrest at the stop sign.

This is NOT chain link, razor wire, chicken scoop wire, or any of the cheap, prohibited fencing. It is expensive & very much fits the age of the house.

Thank you!

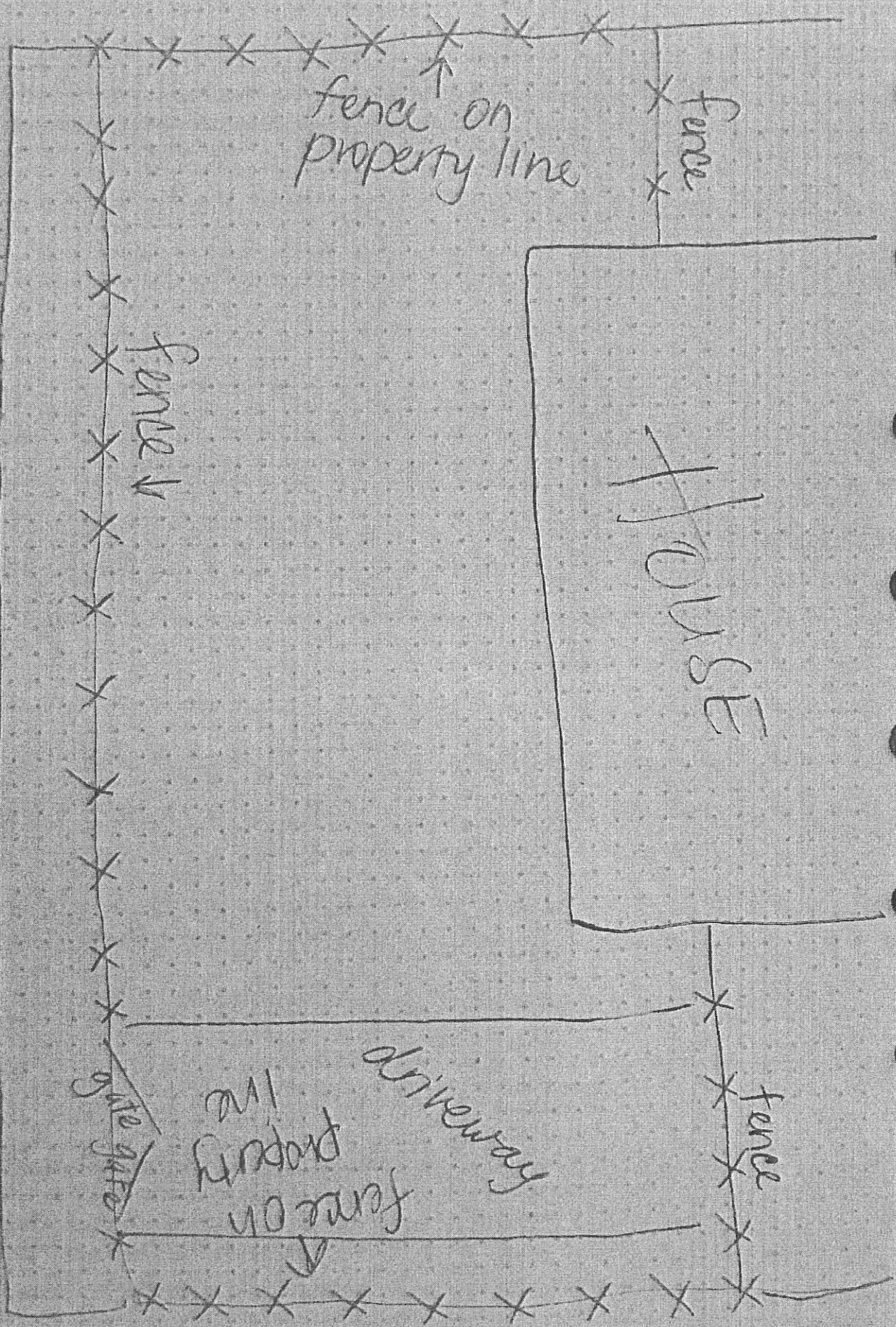
Catrina

Ellyn Katrina Davis

Sent from my Metro By T-Mobile 4G LTE Android Device



STREET - SPRING DRIVE



## Missye Varner

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**From:** ecdschindler <ecdschindler@aol.com>  
**Sent:** Wednesday, May 13, 2020 2:08 PM  
**To:** Missye Varner  
**Subject:** RE: fence permit

Hey Miss Varner!

This type of fencing isn't any of those. There are several fences in PL that have this type of fence.

It's an old-fashioned type of twisted wire fence. It's decorative as well as functional.

I'll get a sketch to you with the next day.

Thank you!

Catrina

Sent from my Metro By T-Mobile 4G LTE Android Device

----- Original message -----

**From:** Missye Varner <MissyeVarner@pinelakega.net>  
**Date:** 5/13/20 1:31 PM (GMT-05:00)  
**To:** ecdschindler <ecdschindler@aol.com>  
**Subject:** RE: fence permit

In looking at the proposed type of wire fencing it is prohibited. Please refer to the descriptions on the permit :

### Chapter 6-3-7, R-1 Single Family Residential District

#### **Sec. 9. Walls and Fences.**

- (a) The height of walls and fences, including wall/fence combinations, screen walls, retaining walls and freestanding walls, shall not exceed:
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- (b) Walls and fences originated above ground level for the purpose of screening decks, porches, balconies or similar outdoor structures, shall not exceed 48 inches in height above such structure's floor; unless such structure is located entirely in the rear yard and is not visible from the street.
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